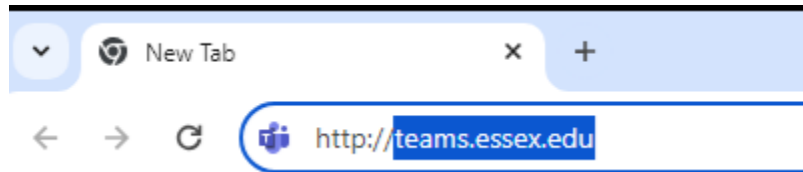


Join a Teams Meeting Via Outlook Web Calendar

1. Go to <http://teams.essex.edu>



2. Sign in with your Essex County College email address. Click **Next**

Sign in to Microsoft Teams



Sign in

username@essex.edu 

No account? [Create one!](#)

Next

3. Type your password and Click **Sign in**



← user@essex.edu

Enter password

A password input field containing a series of dots and a cursor, highlighted with a red rectangular border.

[Forgot my password](#)

Sign in

Please use your entire email address for Username,
and your network password.

If you need help please contact the Help Desk at
(973)-877-3582

4. Open your Outlook Web Calendar. Click **on the Meeting**, and Click **Join**

The screenshot displays the Outlook Web Calendar interface. The calendar grid shows Thursday (30, 6, 13) and Friday (31, 7, 14). A meeting titled "5:30 PM Demo meeting" is highlighted on Friday, June 7. The meeting details panel is open on the right, showing the title "Demo meeting", the time "Fri 6/7/2024 5:30 PM - 6:00 PM", and the location "Web based". A blue "Join" button is highlighted with a red box. Below the button, it says "ECCITHelpdeskTeam invited you. You accepted." and "Yes, I'll attend Change".

v

5. Click **Continue on this browser**



Join your Teams meeting

Continue on this browser

Join on the Teams app

If you have the Desktop Version of Teams installed this message will be displayed, Click on **Cancel** to continue to use the browser version of Teams

Open Microsoft Teams?

https://teams.microsoft.com wants to open this application.


Always allow teams.microsoft.com to open links of this type in the associated app


Open Microsoft Teams


Cancel


6. Check your video and audio settings. Click **Join now**


Choose your video and audio options



 Your camera is turned off


 Background filters





 Computer audio

PC Mic and Speakers 

 Phone audio

 Room audio

 Don't use audio

Cancel

Join now