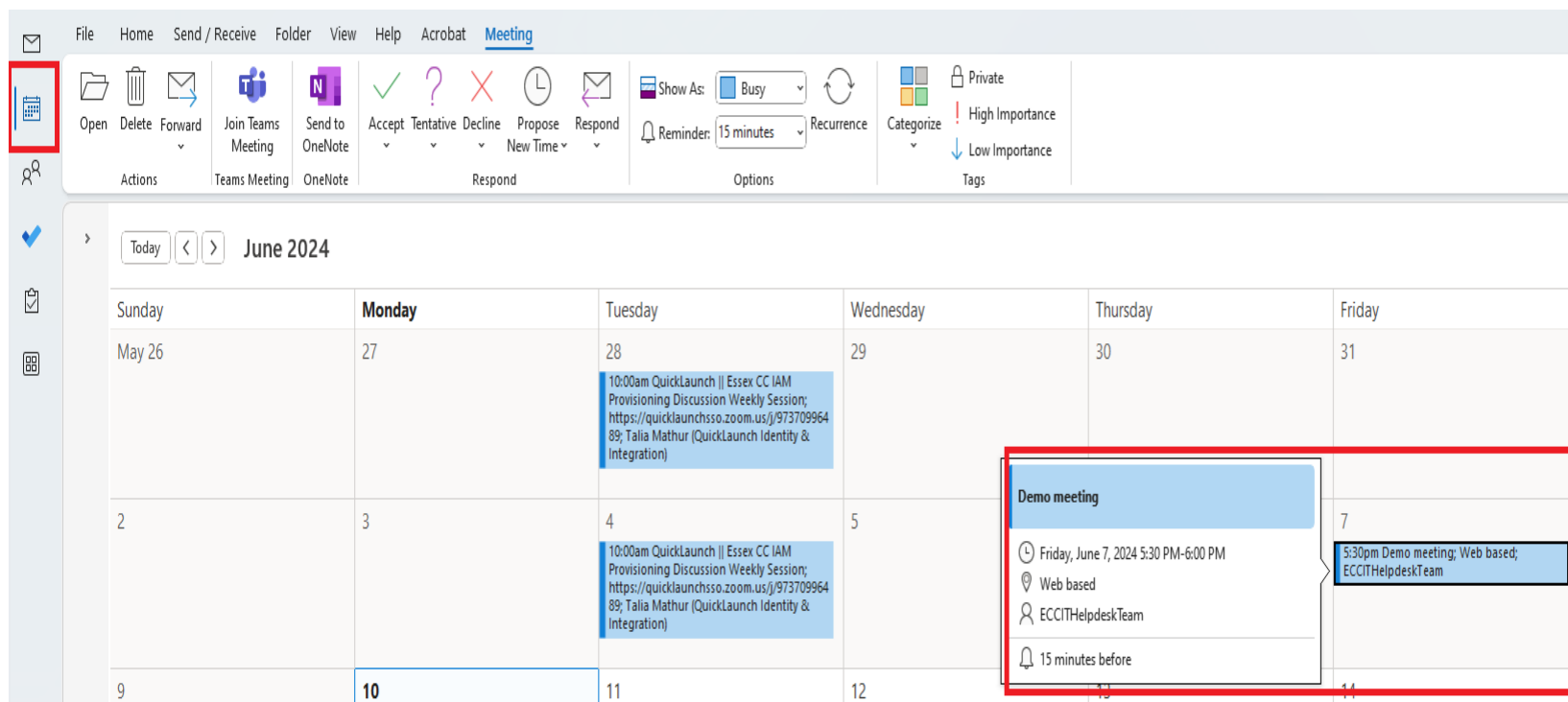


Join a Teams Meeting via Outlook Desktop Calendar and the “Join the Meeting Now” Link

Once you have signed into your computer at work and have opened Outlook, please follow these steps:

1. Open your Outlook Desktop Calendar. **Double Click** to Open the Scheduled Meeting



Click on the **Link Join Meeting Now**

Demo meeting

Organizer ECCITHelpdeskTeam

Time Friday, June 7, 2024 5:30 PM-6:00 PM

Location [Web based](#)

Response Accepted [Change Response](#)

Microsoft Teams [Need help?](#)


[Join the meeting now](#)



Meeting ID: 214 071 075 157


Passcode: 4CNM6f


Check your Video and Audio Settings, Click **Join Now**


Choose your video and audio options



 Your camera is turned off


  Background filters





 Computer audio

PC Mic and Speakers 

 Phone audio

 Room audio

 Don't use audio

Cancel

Join now